

GRAND FORKS COUNTY COMMISSION MEETING

May 19, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Pic, to approve the minutes of the May 5, 2020 meeting. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #35182 - GF Public Health Department- \$46173.75, 35183 - Indepth Inspections- \$2291.67, 35184 - Fremstad Law Firm- \$293.19, 35185 - NYS Child Support Processing Center- \$847.98, 35186 - Robert G Drummond- \$50, 35187 - Rodenburg Law Firm-Fargo- \$156.53, 35188 - United States Treasury- \$91.15, 35189 - City of Emerado (Hwy)- \$78.26, 35190 - City of Northwood (Hwy)- \$150.82, 35191 - 3-D Specialties- \$13593.79, 35192 - Abbco Tools LLC- \$168.99, 35193 - Advanced Drainage Systems Inc- \$8654.58, 35194 - Alcohol Monitoring Systems, Inc.- \$1611.5, 35195 - Altru Clinic-Main- \$50, 35196 - Altru Health System- \$738, 35197 - Altru Health System (978)- \$1037.67, 35198 - American Solutions For Business- \$1595, 35199 - Ameripride Services, Inc.- \$409.46, 35200 - Assessment and Therapy Assoc- \$25, 35201 - Auto Glass & Aftermarket- \$65, 35202 - Bert's Truck Equipment Inc.- \$6.18, 35203 - Bob Barker Company- \$180.73, 35204 - Cease Funeral Home, Inc.- \$2300, 35205 - Ci Sport- \$85.03, 35206 - City of Grand Forks-Fire Dept- \$547.81, 35207 - City of Grand Forks-Police Dept- \$986.35, 35208 - City of Grand Forks-Water- \$5466.67, 35209 - Community Service Program- \$1040, 35210 - Confer Miranda- \$189.18, 35211 - Deere Credit Inc- \$2985.58, 35212 - Dell Marketing LP- \$1925.47, 35213 - Dub Construction- \$1780.8, 35214 - East Central Regional Water District- \$55, 35215 - Embrace Pharmacy Inc.- \$2244.63, 35216 - Empowered Solutions LLC- \$98.4, 35217 - Farstad Oil Inc- \$12994.36, 35218 - Fines Holdings Xiv LLC- \$299, 35219 - Forum Communications- \$2981.77, 35220 - Germundson Kress- \$19.55, 35221 - GF Park District- \$10000, 35222 - GF Public Health Department- \$16027.83, 35223 - GF Welding & Machine- \$81.48, 35224 - Greatamerica Financial Svcs- \$720.87, 35225 - Gudajtes Amber- \$7.9, 35226 - Hennepin Co Sheriff Dept- \$80, 35227 - Hoeper, Scot N - \$91.83, 35228 - Ideal Electric LLC- \$40.28, 35229 - Information Systems Corporatio- \$3960, 35230 - Information Technology Dept- \$2917.6, 35231 - Integrity Homecare and Counseling- \$178.94, 35232 - Interstate Billing- \$220, 35233 - Interstate Power Systems Inc- \$870.66, 35234 - Interstate Towing & Recovery- \$1390.37, 35235 - Inventory Trading Company- \$1077, 35236 - John Deere Financial- \$17.44, 35237 - K & H Custom Woodworking- \$290, 35238 - Keith's Security World- \$254, 35239 - KLJ- \$4038.49, 35240 - Knain Jolaine- \$114.43, 35241 - Knight Printing- \$596.75, 35242 - Kronos- \$449.55, 35243 - La Quinta Inn & Suites Bismarc- \$86.4, 35244 - Liberty Business Systems Inc- \$375.25, 35245 - Lithia Payment Processing- \$104.06, 35246 - Little Falls Machine Inc- \$129.53, 35247 - Little Keepers.- \$312.76, 35248 - Loffler- \$46.27, 35249 - Lund Jacki- \$40.78, 35250 - Lutheran Social Services-Fargo 11Th St- \$558.5, 35251 - M & K Porta Potties- \$300, 35252 - Manvel Oil Coop- \$1133.64, 35253 - Marco Technologies LLC- \$1188.19, 35254 - Matthew Bender & Co - Pa- \$134.31, 35255 - Matthew Bender & Co Inc.- \$65.43, 35256 - McKesson Medical Surgical- \$75.11, 35257 - Menards- \$784, 35258 - Midcontinent Communications- \$3939.49, 35259 - Mohamed Said S- \$10, 35260 - Montana Vital Records- \$24, 35261 - Mutch Oil Co- \$2104.91, 35262 - Napa Auto Parts- \$50.47, 35263 - ND Attorney General- \$509.2, 35264 - ND Dept of Corrections & Rehab- \$487.5, 35265 - ND DHS Finance Dept- \$1511.17, 35266 - ND DHS Finance Dept- \$1485.36, 35267 - ND DHS

Finance Dept- \$2275.58, 35268 - ND DHS Finance Dept- \$1210.8, 35269 - ND One Call Inc- \$3.25, 35270 - Nelson International- \$6729.27, 35271 - Ness Press Inc.- \$5, 35272 - Nodak Electric Coop- \$156, 35273 - Nygaard-Koplin Dawn- \$380.74, 35274 - O'Reilly Auto Parts- \$158.65, 35275 - O'Reilly Auto Parts #3280-Grand Forks- \$45.89, 35276 - Office Depot-Chicago- \$157.06, 35277 - Olson Sadie- \$56.93, 35278 - Olson, Shannon L- \$89.13, 35279 - Olson, Sonja S - \$187.89, 35280 - Pbs Learning Institute Inc- \$5000, 35281 - Perreault Michelle- \$5.2, 35282 - Plummer Nicole- \$635.57, 35283 - Praxair- \$37.56, 35284 - Premium Waters, Inc- \$102.85, 35285 - Raza Stephanie- \$176.53, 35286 - RDO Truck Center- \$6947.7, 35287 - RDO Trust Account #80-5800- \$431.09, 35288 - Reliance Inmate Systems- \$2000, 35289 - Residence Inn-Bismarck ND- \$2592, 35290 - Safety Kleen Corporation- \$348.48, 35291 - Sam's Clubmc/Synco- \$398.29, 35292 - Schmitz Inc- \$13541.25, 35293 - Severson Tiffany N- \$163.88, 35294 - Sherwin Williams- \$232.93, 35295 - Skip's Petroleum- \$1812.67, 35296 - Stalker Radar- \$5790, 35297 - Staples Business Credit- \$450.45, 35298 - Stericycle Inc- \$111.65, 35299 - Streichers- \$5582.49, 35300 - Suedel Amy- \$92.5, 35301 - Team Laboratory Chemical Corp- \$8075, 35302 - Thomson Reuters- \$1725.51, 35303 - Tri State Paving & Concrete Inc- \$65127, 35304 - UND Office of Safety- \$401.93, 35305 - Verizon Wireless- \$3351.86, 35306 - Walls Medicine Center- \$33.19, 35307 - Xcel Energy - Mpls- \$2014.67, and ACH payments to Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Acme Electric/Tool Crib of Nor- \$135.68, - Acme Electric/Tool Crib of Nor- \$25.18, - Advanced Business Methods- \$141, - All Embracing Home Care LLC- \$447.36, - Amundson Funeral Home- \$2300, - Amundson Funeral Home- \$2300, - Amundson Funeral Home- \$2300, - Amundson Funeral Home- \$2275, - Benefit Extras Inc- \$1178.25, - Border States Electric Supply- \$716.64, - Border States Electric Supply- \$77.32, - Brown Funeral Home- \$2300, - Business Essentials- \$129.85, - C L Linfoot Company- \$60, - Century Electric Inc.- \$4768.48, - Century Electric Inc.- \$196, - Charm-Tex- \$4610.88, - Charm-Tex- \$3995, - Charm-Tex- \$922.2, - Charm-Tex- \$4018.8, - Charm-Tex- \$236, - Cole Paper Inc.- \$667.56, - Cole Paper Inc.- \$199.52, - Cole Paper Inc.- \$118.5, - Cole Paper Inc.- \$189.5, - Cole Paper Inc.- \$734.24, - Cole Paper Inc.- \$183.56, - Cole Paper Inc.- \$1477.8, - Cole Paper Inc.- \$98.52, - Comfort Keepers- \$405.42, - Comfort Keepers- \$307.56, - Dakota Fire Protection- \$44.88, - Dennie's Delivery Inc- \$140.15, - Dennie's Delivery Inc- \$100.3, - Dennie's Delivery Inc- \$143.3, - Dennie's Delivery Inc- \$101.25, - Docu Shred Inc- \$38, - Docu Shred Inc- \$111.77, - Docu Shred Inc- \$37.26, - Docu Shred Inc- \$111.77, - Electro Watchman Inc- \$124.22, - Elite Property Management- \$300, - Express Auto Glass- \$334.3, - Express Auto Glass- \$448, - Farmers Oil Co- \$2747.5, - Farmers Oil Co- \$558.25, - GF Fire Equipment Company- \$31, - GF Fire Equipment Company- \$36.25, - GF Fire Equipment Company- \$359.35, - Gowan Construction- \$43025.1, - Home Care Companions- \$167.76, - Home of Economy- \$42.98, - Home of Economy- \$44.59, - Home of Economy- \$40.97, - Peru- \$2287.8, - Phoenix Supply- \$482.56, - Royal Tire Inc- \$88.23, - Rydell Chevrolet- \$62.39, - Stones Mobile Radio Inc- \$2279.94, - Stones Mobile Radio Inc- \$411.72, - Stones Mobile Radio Inc- \$1155.24, - Stones Mobile Radio Inc- \$1155.24, - Stones Security Systems- \$2131, - Stones Security Systems- \$80.12, - Summit Food Services LLC- \$6487.42, - Summit Food Services LLC- \$6341.1, - Summit Food Services LLC- \$5989.52, - Telelanguage Inc- \$47.68, - Telelanguage Inc- \$423.16, - Toshiba Business Solutions- \$70.77, - Tri Steel Mfrg Company- \$250, - United Day Nursery- \$141.12, - United Day Nursery- \$245.05, - Valley Truck- \$103.84; employee status changes for Eileen Marti, Elizabeth Kriz, Erica Skogen and Joseph Stark; and overtime. Motion carried unanimously.

Nicole Evans, Director, gave an update on the ND Small Business Development Centers.

Debbie Swanson, Public Health Director, gave a COVID-19 update via telephone.

Kari Goelz, Emergency Manager, along with Brad Seng and Darren Evavold from the River City Speedway presented the River Cities Speedway Smart Restart Proposal via telephone.

Moved by Rost, seconded by Pic, to approve the presented River Cities Speedway Smart Restart Plan. Motion failed with Knauf, Falck and Engen voting nay and Rost and Pic voting aye.

Moved by Falck, seconded by Engen, to approve the presented River Cities Speedway Smart Restart Plan, limiting the maximum capacity to 250 and reconsider at the June 2, 2020 Commission Meeting. Motion failed with Knauf, Pic and Rost voting nay and Falck and Engen voting aye.

A Special Commission Meeting will be called tomorrow, May 20, 2020 at 12:45pm to further discuss the River Cities Speedway Smart Restart Proposal.

Scot Hoeper, Human Service Zone Director, addressed the board via telephone.

Moved by Pic, seconded by Rost, to approve the Chair's signature on the Grand Forks County Human Service Zone Plan proposal. Motion carried unanimously.

Nick West, County Engineer, addressed the board via telephone.

Moved by Falck, seconded by Pic, to approve perpetual resolution to the Highway Department to sell miscellaneous used equipment valued less than \$1,000 as deemed appropriate according to NDCC 11-27-01 and to sell the 1959 Snogo, Truck 28 at a public auction. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, gave an update on the June 9, 2020 Primary Vote by Mail Only Election.

Tom Ford, Director of Administration, addressed the board via telephone.

Moved by Pic, seconded by Falck, to approve the Amendment No. 1 with the Chair's signature on the contract with AE2S on the Grand Forks County Parking Ramp Project as follows: The Construction Observation services will be increased from \$4,500 to \$14,500 and increase the estimated reimbursable expenses from \$16,500 to \$26,500. Motion carried unanimously.

Mr. Ford gave an update on the Grand Forks County Recovery Team and the development of the Smart Restart Plan for Grand Forks County. The Courthouse is also planning their own phased restart plan. All Judges will be returning to the Courthouse for a five-week rotation beginning the first week of June and planning to resume jury trials in July.

Moved by Pic, seconded by Rost, to require masks be worn in the Grand Forks County Office Building and Grand Forks County Courthouse by staff when engaging with staff and are unable to remain 6' apart; when staff are engaging with the public; members of the public to wear masks when entering the building, unless health conditions prohibit, effective immediately. Motion carried unanimously.

Moved by Falck, seconded by Pic, to hire Jay Kleven to prepare a deficiency report on the Grand Forks County Fairground Grandstand at a cost of \$2,100 to be paid from the Capital Improvement Fund. Motion carried unanimously.

Haley Wamstad, State's Attorney, and Sheriff Schneider addressed the board regarding a Department of Justice Coronavirus Emergency Supplemental Funding Program Solicitation. There would up to \$58,008 available.

Moved by Rost, seconded by Pic, to approve the Sheriff's signature on the Department of Justice Coronavirus Emergency Supplemental Funding Program application to cover any overtime, additional transportation, reimbursement for PPE and additional equipment that may be needed in preventing, preparing for, and responding to the coronavirus from the Sheriff's Department, the Correctional Center and Juvenile Detention. Motion carried unanimously.

Motion by Rost, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 6:55pm. The next meeting will be held on June 2, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor